



TOWN OF GROVELAND

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## MEETING NOTICE

(MGL Chapter 30A, Sections 18-25)

COMMITTEE OR  
CONVENING BODY:

Board of Selectmen

MEETING PLACE:

Selectmen's Conference Room  
Town Hall – 183 Main Street, Groveland, MA

DATE & TIME OF  
MEETING:

Monday, January 3, 2011 @ 6:15 P.M.

AGENDA ITEMS:

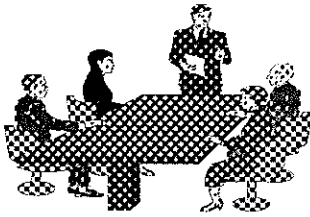
- 1) Health Agent Ed Gallagher at request of Selectmen
- 2) Bagnall Building Committee
- 3) Approve weekly Warrants
- 4) Accept Minutes (Open & Closed Sessions)
- 5) Review correspondence
- 6) Vote to renew Class II Auto Licenses for 2011

Signed:

*Nancy Lewandowski*

Date: December 29, 2010

*All meeting notices must be time stamped and filed in the Town Clerk's Office and posted 48 hours prior to the meeting (excluding Saturdays, Sundays and all Holidays).*



**BOARD OF SELECTMEN  
AGENDA**

**January 3, 2011**

**6:15 P.M - Call meeting to order  
All stand for Pledge of Allegiance**

**Approve Minutes: Sorry, Minutes aren't ready**

**Approve Warrants:**

PW # 11-26	\$ 111,195.64
DW #11-24A	\$ 21,062.07
BW #11-25	\$ 762,439.37

**NEEDS ATTENTION**

- 1) Please vote to renew & sign Class II Auto Licenses for 2011for: Greenwood Auto, Price-Rite, Auto Repairs, Etc. & Groveland Auto Repair & Sales, Inc.
- 2) Please vote to renew & sign Common Victualler License for Tea Garden (application and all required paperwork has been received)

**AGENDA APPOINTMENTS**

**6:30 P.M. – Ed Gallagher, Health Inspector at Board's request**

**6:45 P.M. - Bagnall Building Committee at Board's request**

**7:00 P.M - Executive Session – MGL Ch. 30A, Sec. 21(a (6) to consider the purchase of real property. Don, when calling for the motion please declare “that open discussion of the matter would be detrimental to the Town's negotiating position”.**

**Next Meeting: Tuesday, January 18, 2011 @ 6:15 P.M.**

MINUTES  
BOARD OF SELECTMEN

January 3, 2011

Meeting called to order at 6:26 P.M. at Town Hall.

**Present** Elizabeth A. Gorski, William H. Darke and Chairman Donald N. Greaney.

**Pledge of Allegiance**

**Minutes**

Not available for acceptance.

**Warrants**

Moved Darke, seconded Greaney, and it was

**VOTED:** To approve Payroll Warrant #PW11-26.

Darke, Greaney – “Aye”; Gorski – “Abstain”

Moved Darke, seconded Gorski, and it was unanimously

**VOTED:** To approve Bill Warrants #BW11-25 and Deduction Warrant #DW11-24A.

**Class II License Renewals**

The following Class II Used Car Licenses were presented to the Board for renewal for 2011: Price-Rite Auto; Greenwood Auto Body; Auto Repairs, Etc., and Groveland Auto Repair & Sales. Due to complaints of being received of motor vehicles being parked in break down lane and sidewalk of Salem Street and outside of business property lines, the Selectmen asked that there be added to all licenses “All vehicles must be situated in an orderly fashion within the bounds of said property”. If the holders do not comply the licenses may be revoked.

Moved Darke, seconded Gorski, and it was unanimously

**VOTED:** To renew and sign Class II Used Car Licenses for the following: Price-Rite Auto; Greenwood Auto Body; Auto Repairs, Etc. and Groveland Auto Repair & Sales with the restriction added “All vehicles must be situated in an orderly fashion within the bounds of said property”.

**Common Victualler License**

Moved Darke, seconded Gorski, and it was unanimously

**VOTED:** To renew the Common Victualler License for the Tea Garden Restaurant, Salem Street, Groveland, MA, effective January 1, 2011 through December 31, 2011.

**Health Agent Ed Gallagher**

Selectmen had asked the Health Agent to meet with them to discuss his delay in preparing Common Victualler Licenses for FY '2011. The licenses were due to be renewed and delivered to various businesses as of July 1, 2010 but had not been taken care of as of December. Due to this delay, the Board approved in December a new application process for Common Victualler Licenses and changed the issuance date from July 1<sup>st</sup> to January 1<sup>st</sup> of each year. The Board's Assistant had prepared the new application and provided Gallagher with packets that he was to deliver to all required businesses. The process requires Health inspections be conducted twice a year in December and June. Gallagher was asked if he had delivered the new applications and he stated he had delivered most of them. Gallagher had been asked to notify the businesses to return the required paper work by January 12<sup>th</sup>. When asked why the renewals weren't taken care of last June, Gallagher told the Selectmen that he had difficulty researching about the BYOB; he also informed the Board that many towns no longer issue Common Victualler Licenses but the Board's Assistant had contacted many towns and Common Victualler Licenses are still required for businesses serving food.

Selectman Darke told Gallagher he was of the understanding that Gallagher was willing to have his hours cut back due to lack of work and tightness of budget. Gallagher acknowledged that was correct; that although he thinks we are heading into a year where many people will be selling their homes, he feels he can still do his job with less hours; that if he had to, he could cut his hours and still get his work done. Chairman Greaney stated that when he reviewed the time sheets Gallagher's weekly log report made it look like there wasn't much for him to do. Gallagher responded that all it takes is one complaint to ruin a day. The Board thanked him for coming in and told him they will be looking a job descriptions to see where changes might be made if the budget required cutting; that his position was not the only position to be looked at.

**Bagnall Building Committee**

The Board met with the Bagnall Building Committee and discussed the changes the committee has made to the original plan. Member John Osborne told the Board that the members have decided to keep the old gym as a gym which will allow them to handle the need for all the kids programs; that the music room will be moved to where the art room now is and that half of the present cafeteria space will be the new art room and half for administration offices. Osborne told the Selectmen that the committee voted to

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present one Question/Article for the project rather than splitting it into two (green project and the remaining changes of new cafeteria and gym). Moved Darke, seconded Gorski, and it was unanimously

**VOTED:** To approve having one ballot Question/Town Meeting Article for the entire Bagnall Building Project (both green project portion and new cafeteria and gymnasium), with the amount to be determined at a later date.

Osborne asked for permission to use a small portion of the remaining engineering funds to have the committee's architect change the plan so they can begin promoting the project.

**Snow Policy for closing of town buildings**

Selectman Darke asked the Board's Assistant to research how other town's deal with closing town buildings for non-essential employees due to inclement weather.

**Common Victualler License**

Moved Darke, second Gorski, and it was unanimously

**VOTED:** To renew the Common Victualler License for Tea Garden Restaurant for 2011.

**Executive Session**

Upon motion duly made by Darke, seconded Gorski, it was

**VOTED:** To enter into Executive Session pursuant to MGL Chapter 30A, Section 21(a) (6); that holding this discussion in open session could have a detrimental effect on the Board's negotiating position.

GORSKI, DARKE, – "Aye" GREANEY- "Abstain"

Chairman Greaney recused himself from participating in the Executive Session due to his employer being an abutter to the property in question and left the meeting room. Prior to leaving he announced the Board will return to its Open Session following the close of the Executive Session for the sole purpose of adjourning their meeting.

Executive Session was entered at 7:20 p.m and closed at 7:39 p.m. The Selectmen returned to their Open Session at 7:39 p.m. A copy of the Board's Executive Session Minutes are on file in a separate binder in the Administrative Assistant's Office. Selectman Greaney returned to the meeting room.

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**Adjournment**

There being no further business to come before the Board, moved Gorski, seconded Darke, and it was

**VOTED:** To adjourn.  
Adjourned at 7:40 P.M.

Respectfully submitted,

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Nancy Lewandowski  
Administrative Assistant